#### Construction Advertisement Authorization Checklist

|  |  |
| --- | --- |
| PIN: |       |
| County: |       |
| Federal Project No.: |       |
| State Project No.: |       |

The following checklist is intended to serve as a guide to assist the Local Government prior to advertising. This checklist shall be completed with the Contract Proposal and certification. The checklist must be submitted with the Contract Proposal (bid book) when it is submitted to the Local Program Development Office for review. **The bid book will not be reviewed if the completed checklist is not sent with it.**

FUNDING SOURCE: Federal     % State     % Local     % Other     %

|  | **YES** | **NO** | **Proposal Page** | **COMMENTS** |
| --- | --- | --- | --- | --- |
| PS&E approved by Local Government | [ ]  | [ ]  |       | Specifications to be used:     Standards to be used:      |
| Proprietary items specified [23 CFR 635.411] | [ ]  | [ ]  |       |       |
| ALL PERMITS have been obtained:* TDEC ARAP
* TDEC §401 WQ Certification
* COE §404
* TVA Section 26a
* TWRA
* NPDES
* USCG Bridge Permit
* LOCAL Permit(s)
 | [ ]  | [ ]  |       | Date(s):       |
| NEPA process completed | [ ]  | [ ]  |       |       |
| Approved NEPA documentation and environmental commitments | [ ]  | [ ]  |       |       |
| ALL ROW acquired or have necessary easements  | [ ]  | [ ]  |       |       |
| ALL UTILITY agreements have been completed | [ ]  | [ ]  |       |       |
| ALL RAILROAD agreements have been completed | [ ]  | [ ]  |       |       |
| Does the Contract Proposal have a defined completion date  | [ ]  | [ ]  |       | Date:       |
| Does the Contract Proposal contain statement:* “All work shall be completed in accordance with the most current version of the Tennessee Department of Transportation Standard Specifications….” \*
* Contractors and subcontractors must be pre-qualified by TDOT (or other as allowed in the LPO guidelines). \*
* How the project will be awarded? \*
 | [ ]  | [ ]  |       |       |
| No contractor shall be required to obtain a license before submission of a bid or before the bid may be considered for award of a contract. Is there language about obtaining a license in the Contract Proposal? | [ ]  | [ ]  |       |       |
| Does the Contract Proposal contain ALL federal requirements and provisions per 23 CFR, e.g.: | [ ]  | [ ]  |       |       |
| * Employing and Contracting with Illegal Immigrants (SP102I) \*
 | [ ]  | [ ]  |       |  |
| * Buy America Requirements (SP106A) \*
 | [ ]  | [ ]  |       |  |
| * SP107ARRA (if required)
 | [ ]  | [ ]  |       |  |
| * Permits, Water Quality and Storm Water Permits (SP107FP+)
 | [ ]  | [ ]  |       | Include copy of permits |
| * Specialty Items (SP108A)
 | [ ]  | [ ]  |       |       |
| * Equal Employment Opportunity (EEO) (SP1230) \*
 | [ ]  | [ ]  |       |       |
| * Standard Federal Equal Employment Opportunity Construction Contract Specifications ([Executive Order 11246](http://www.dol.gov/esa/regs/statutes/ofccp/eo11246.htm)) (SP1231) \*
 | [ ]  | [ ]  |       |       |
| * Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity (Executive Order 11246) (SP1232) \*
 | [ ]  | [ ]  |       |       |
| * Disadvantage Business Enterprise Participation (SP1246) \*
 | [ ]  | [ ]  |       |       |
| * Disadvantaged Business Enterprise Contract Goal (Is this project more than $500,000.00? If so, DBE Goal) (SP1247)
 | [ ]  | [ ]  |       |       |
| * Required Contract Provisions Federal aid Construction Contracts) and ALL its requirements [[23 CFR 633](http://www.gpo.gov/nara/cfr/waisidx_01/23cfr633_01.html)] (SP1273) \*
 | [ ]  | [ ]  |       |       |
| * TDOT Minimum Wage Scales for Federal Aid Construction and State Funded Construction Federal Wage Rates State Wage Rates (SP1320) \*
 | [ ]  | [ ]  |       |       |
| * FHWA form 1273 Health and safety [[23 CFR 635.108](http://www.gpo.gov/nara/cfr/waisidx_04/23cfr635_04.html)]
 | [ ]  | [ ]  |       |       |
| * Changed Conditions [[23 CFR 635.109](http://www.gpo.gov/nara/cfr/waisidx_04/23cfr635_04.html)]
 | [ ]  | [ ]  |       |       |
| * Noncollusion statement [[23 CFR 635.112](http://www.gpo.gov/nara/cfr/waisidx_04/23cfr635_04.html)] \*
 | [ ]  | [ ]  |       |       |
| * Subcontracting [[23 CFR 635.116](http://www.gpo.gov/nara/cfr/waisidx_04/23cfr635_04.html)] \*
 | [ ]  | [ ]  |       |       |
| * Labor and employment [[23 CFR 635.117](http://www.gpo.gov/nara/cfr/waisidx_04/23cfr635_04.html)]
 | [ ]  | [ ]  |       |       |
| * Termination of Contract [[23 CFR 635.125](http://www.gpo.gov/nara/cfr/waisidx_04/23cfr635_04.html)]
 | [ ]  | [ ]  |       |       |
| * Liquidated damage rates [[23 CFR 635.127](http://www.gpo.gov/nara/cfr/waisidx_04/23cfr635_04.html)]
 | [ ]  | [ ]  |       |       |

\* This language is covered in the TDOT boilerplate documents

I certify that that ALL necessary requirements have been met.

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| --- | --- | --- |
|  |  |  |

 Signature Date